The Prestige Collection – Stand-Off’s SIMPLE INSTALLATION INSTRUCTIONS:

**Tools you will need:**
- Phillips head screw driver.
- Drill Bit – to accommodate appropriate mounting hardware.
- Wood screws or #6 size anchor screws, 1.25” length & plastic wall anchors (Provided).

**Installation Instructions:**

1. Sign creation - We recommend figuring Sign Back Plate and Sign Face hole placement during the creation and engraving process. For Stand-Off end caps hole sizes for the sign face, use dimension “D” on screw diagram.

2. Determine your mounting surface:
   - Wood surface – You will need 4 Wood Screws.
   - Drywall surface – You will need 4 Plastic Wall Anchors w/ 4 screws (Provided).
   - Concrete surface – You will need 4 Plastic Wall Anchors w/ 4 screws (Provided).

3. Using your Sign Back Plate, hold against wall surface where desired to mount and use a level to make sure it is perfectly level. Mark the location of the hole for the screw using a pencil. Remove Sign Back Plate then drill the holes using the appropriate drill bit.
   - Wood surface – drill a pilot hole using proper drill bit going 1” deep.
   - Drywall surface – drill a pilot hole using proper drill bit going 1” deep. (Use screws provided for this procedure). After hole is drilled, place plastic wall anchor into hole.
   - Concrete surface – drill a pilot hole using proper drill bit going 1” deep. (Use screws provided for this procedure). After hole is drilled, place plastic wall anchor into hole.

4. Insert the screw through Stand-Off base, then through hole in the Sign Back Plate. Tighten the screw into the pre-drilled pilot hole or plastic insert in the wall until securely fastened.

5. Once Sign Back Plate and Stand-Off bases are secure, place Sign Face holes over the Stand-Off bases. Screw Stand-Off end caps through Sign face into Stand-Off bases (tighten by hand).

For additional assistance, please give us a call at 1-800-866-7121 or e-mail us at info@bfplasticsinc.com.